

**CHAMPLAIN TOWNSHIP PUBLIC LIBRARY  
COMMUNITY INFORMATION POLICY**

**MOTION # 24-06  
MOTION #34-08  
MOTION #40-10  
MOTION #47 -13  
MOTION #39-16  
MOTION #35-19**

**Adopted May 25, 2006  
Revised Sep. 9, 2008  
Revised Sep. 16, 2010  
Revised Sep. 18, 2013  
Reviewed Sep. 21, 2016  
Reviewed Sep. 16, 2019**

The Champlain Township Library Board is committed to facilitate sharing community information among its residents.

A bulletin board is available at the entrance to the library with space available for the posting of library and community activities and events, calendars, public announcements, etc.

**Community Information, Collection and Services**

Community groups will have access to the bulletin board but content will be limited to non-profit businesses and community-oriented activities. These will include:

- a) Municipal services
- b) Community Groups
- c) Educational organizations
- d) Health and social service agencies
- e) Religious, recreation and cultural institutions

**Community Information Displays in the Library**

1. The library will make space available to display materials about community events and activities.
2. Library staff shall place, post and remove material on the bulletin board and in the brochure racks.
3. The display of material does not constitute an endorsement of any group.
4. Materials will be accepted on a space available basis using the following priorities:
  - a) notices of library programs, events, activities and services
  - b) notices of community interest from the local municipality and agencies
  - c) notices of cultural, recreational and educational events

5. All items must be approved by the Head Librarian prior to being posted. Any items not pre-approved will be removed.

6. All items become the property of Champlain Township Public Library and the library will dispose of material as it sees fit.

7. The library will not display or distribute:

- a) materials that contravene the Ontario Human Rights Code, federal or provincial laws and regulations
- b) materials whose primary focus is partisan or political in nature, however political materials may be eligible when it announces meetings and forums for discussion of community issues
- c) faith-based materials whose primary purpose is the promotion of faith, however events sponsored by local religious groups may be displayed
- d) materials advertising and promoting commercial products or services
- e) personal ads and notices including notices of items for sale or rent
- f) multiple copies of the same posting on the bulletin board

8. Any complaints or appeals will be resolved by the Head Librarian/CEO.