



## **Employment Opportunity**

Champlain Township Public Library is looking for a part-time Library Clerk.

### **Duties include:**

- Circulation desk
- Serving patrons
- Handling petty cash
- Creating posters and calendars

### **Applicants must:**

- Have strong language skills in French and English
- Be outgoing, reliable and enjoy working with people
- Have strong computer skills
- Enjoy detail-oriented tasks

This is a permanent, part-time position (6 hours/week) during evenings and Saturday morning with a possibility of extra hours.

All applications should be addressed to:

Ms. Lynda Poyser, Head Librarian and C.E.O.  
Champlain Township Public Library  
e-mail: [lpoyser@bc-cl.ca](mailto:lpoyser@bc-cl.ca)

Deadline: Friday, April 20, 2018 at 6:00 pm.